

### BIDDING REQUIREMENTS

All purchases of materials and equipment must meet the bidding process as determined by MGL Chapter 30B, when applicable. All contracts for building-related repairs shall meet the requirements of MGL 149 and Chapter 193 of the Acts of 2004.

When recommending acceptance of a bid, the Superintendent will inform the Attleboro School Committee whenever possible of the competitive price for a reasonable substitute for the item specified.

When bidding procedures are used, bids will be advertised appropriately. Suppliers will be invited to have their names placed on mailing lists to receive invitations to bid. When specifications are prepared, they will be mailed to all merchants and firms who have indicated an interest in bidding.

All bids will be submitted in sealed envelopes, addressed to the Superintendent and plainly marked with the name of the bid and the time of the bid opening. Bids will be opened in public at the time specified, and all bidders will be invited to be present.

The School Committee reserves the right to reject any or all bids and to accept the bid that appears to be in the best interest of the school system. The Committee reserves the right to waive any informalities in, or reject, any or all bids or any part of any bid. Any bid maybe withdrawn prior to the scheduled time for the opening of the bids. Any bid received after the time and date specified will not be considered. All bids will remain firm for a period of 40 to 90 days after opening.

The bidder to whom an award is made will be required to enter into a written contract with the school system.

Source: MASC

Legal References:

- M.G.L. 7:22A; 7:22B; 30B; 149; 193

SCHOOL COMMITTEE APPROVED – FEBRUARY 7, 2005