

STAFF ETHICS / CONFLICT OF INTEREST

The School Committee expects employees to be familiar with the code of ethics that applies to their profession and to adhere to it in their relationships with students, parents, coworkers, and officials of the school system.

No employee of the committee will engage in or have a financial interest, directly or indirectly, in any activity that conflicts or raises a reasonable question of conflict with his/her duties and responsibilities in the school system. Nor will any staff member engage in any type of private business during school time or on school property.

Employees will not engage in work of any type where information concerning customer, client, or employer originates from any information available to them through school sources.

There shall be no conflict of interest in the supervision and evaluation of employees. At no time may any administrator responsible for the supervision and/or evaluation of an employee be directly related to him/her.

Every two (2) years, all current employees, including School Committee members, must complete the State Ethics Commission's online training. New employees must complete this training within thirty (30) days of beginning employment and every two (2) years thereafter. Upon completing the program, employees should print out the completion certificate and keep a copy for themselves. Employees will be required to provide a copy of the completion certificate to the Municipal or District Clerk through the Superintendent's Office.

Source: MASC September 2016

Legal References:

- M.G.L. 71:52;
- 268A:1 et seq.