

STAFF CONDUCT

All staff members have a responsibility to familiarize themselves with and abide by the laws of the State as these affect their work, the policies of the Attleboro School Committee, and the procedures designed to implement them.

In the area of personal conduct, the Committee expects that all staff will conduct themselves in a manner that not only reflects credit to the school system but also sets forth a model worthy of emulation by students.

All staff members will be expected to carry out their assigned responsibilities with conscientious concern.

Essential to the success of ongoing school operations and the instructional program are the following specific responsibilities, which will be required of all personnel:

1. Adherence to assigned workday schedule, including start and end times for work, breaks, lunches, prep periods, etc.
2. Accurate reporting and responsible use of leave time as defined by contracts.
3. Support and enforcement of policies of the Committee and their implementing regulations and school rules in regard to students.
4. Concern for and attention to their own and the school system's legal responsibility for the safety and welfare of students, including the need to ensure that students are under supervision at all times.
5. Diligence in submitting required reports promptly at the times specified.
6. Care and protection of school property.

Source: MASC September 2016

Legal References:

- M.G.L. 71:37H;
- M.G.L. 264:11;
- M.G.L. 264:14