

ATTLEBORO PUBLIC SCHOOLS
Attleboro, Massachusetts

File: GDD

STAFF VACATIONS AND HOLIDAYS

VACATIONS

Personnel employed on a 12-month basis will be entitled to annual vacation days.

Principals will work two weeks after school closes and three weeks before school begins. Principals and Administrators are expected to be in school on student days unless specific arrangements are made with the Superintendent of Schools.

Employees will accrue vacation time per their contracts.

Employees covered under individual contracts may carry over 1/5 of their annual earned time, not to exceed a maximum of 1.2 times their annual amount.

VACATION ELIGIBILITY

Employees covered by a collective bargaining agreement or individual contracts who work on a twelve-month basis will be eligible for paid vacation in accordance with the following:

1-5 years	10 days
6-10 years	15 days
11-20 years	20 days
21 years & over	25 days

HOLIDAYS

Staff will not be required to work on legal holidays. Paid holidays for staff will be established when the School Committee approves the calendar for the school year and will include all legal holidays.

APPROVED HOLIDAYS

<u>Holiday</u>	<u>Day Celebrated</u>
New Year's Day – January 1	First day in January
Martin Luther King Day	Third Monday in January
Presidents' Day	Third Monday in February
Good Friday	If schools are in session
Patriots' Day	Third Monday in April
Memorial Day	Last Monday in May
Fourth of July – July 4	TBD
Labor Day	First Monday in September
Columbus Day	Second Monday in October
Veterans' Day – November 11	TBD
Thanksgiving Day	TBD
Friday After Thanksgiving	TBD
Day before Christmas	TBD
Christmas Day – December 25	TBD