

HOME EDUCATION APPLICATION PROCEDURE

The application procedure for a home education plan is as follows:

1. Parents will submit a written request to the Superintendent stating their intention to seek approval of a Home Education plan.
2. The Superintendent or designee will meet with the parents and explain the requirements.
3. Parents will be asked to submit an educational plan for each child to be taught at home. Parents may have access to school system curriculum guides and outlines. The school system, however, is not required to supply textbooks and teaching supplies for home education.
4. Parents will be asked to submit a written description of the educational qualifications of the child's home teacher(s).
5. Parents may request an opportunity to explain their proposal and present witnesses on their behalf to the Superintendent or School Committee.
6. The principal of the school to which the child would normally be assigned will meet with the parents to develop a schedule for monitoring the child's educational progress.
7. If the plan is not approved, the Superintendent or the School Committee will provide parents with a hearing. The elements of such a hearing are:
 - a. prior notice to the parents
 - b. the right to call witnesses
 - c. the right to be represented by counsel
 - d. a neutral and detached hearing body
 - e. some transcription of a record
 - f. compliance with open meeting laws
 - g. a statement detailing the reasons to deny approval
8. Parents will be given the opportunity to revise their educational plan based on the recommendations of the hearing.