

# ATTLEBORO PUBLIC SCHOOLS

100 Rathbun Willard Drive

Attleboro, MA 02703

TELEPHONE: 508-222-0012 FAX: 508-223-1577

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I **WILL** be available as a substitute in the Attleboro Public Schools for the 2018-2019 school year. **Please be sure to update your preferences in Absence Management if you wish to make any changes.**

Name:		
Address: City/State/Zip		
Phone:		
Email:		
Signature:		Date:

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I will **NOT BE AVAILABLE** as a substitute in the Attleboro Public Schools for the 2018-2019 school year. **Please remove my name from your current substitute list. Thank you.**

Name:		
Address: City/State/Zip		
Phone:		
Email:		
Signature:		Date:

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**Please return to:** Julienne L. Singer, Director of Human Resources  
Attleboro Public Schools, 100 Rathbun Willard Drive, Attleboro, MA 02703

This form should be returned by **June 1, 2018** if you **DO or DO NOT** want to continue as a substitute for the 2018-2019 school year. Thank you!

**Please provide a copy of your updated teaching/nursing certification if applicable.**

Emergency Contact Update (if applicable)	Name:	Relationship:
	Phone:	