



ASEPAC BOARD MEETING MINUTES

MEETING DATE/TIME:

Thursday May 31, 2018

9:00 – 10:00 am

Board Members Present:

Julie Doxsey

Michelle Brouillard

Angela Ferreira

Recording secretary: Angela Ferreira

BUSINESS Items:

- 1) Motion made to approve minutes from April and May 2018 general and board meetings. Seconded. Vote 3 Yes 0 No. Motion passes.
- 2) Treasurer's Report submitted electronically 5/31/18 from Becky Nunes
 - Current balance of municipal account \$1309.56
 - Current balance of petty cash \$239.00
 - Outstanding funds owed for Ability Awareness and MADA
 - Angela Ferreira has expenses for AA totaling \$309.69 which is covered by the Bridge Builder grant but reimbursement to Angela from the ASEPAC account will need to be discussed with Marc Furtado
 - Outstanding funds owed to Julie Doxsey for the MADA and for appreciation gifts for retiring board member Susan Akell. Julie will submit receipts/expenses owed and will be reimbursed from petty cash. Julie will also order photo

prints for the ASEPAC scrapbook from all of this years
ASEPAC activities and reimbursement will come from petty
cash for this as well.

3) Committee Updates:

- Apple Institute Conference
 - Discussion included presenting the results of the action plan that was developed at this conference at ASEPAC's first meeting in Sept 2018. Looking for collaboration with Barbara Sierota and Heather Hart to help present results at the general meeting. Will discuss further at the planning session meeting for 2018/2019 workshops later in the summer.

4) Old Business:

- Open Meeting Law Certificates
 - Discussion included that Michelle, Angela and Julie have completed certificates. Julie still needs to give certification to Heather Jutras and need to confirm that Becky has completed and turned in her certification as well so that Heather can submit them to the Attleboro City Clerk by September.

- Day in the Life of a K student
 - Discussion included that the event will be held from 9am-11am at each elementary school. Schedule is:
 - 8:45-9:00 greet parents
 - 9:00-9:45 Report to K classrooms
 - 9:45-10:05 Snack in the cafeteria
 - 10:10-10:35 Time on the playground
 - 10:40-11:00 Bus Ride

- School coverage by ASEPAC representatives will be as follows:
 - Willett Elementary – Heather Jutras
 - Thacher Elementary – Odette Grennon
 - Hyman Fine Elementary – Michelle Brouillard
 - Studely Elementary – Julie Doxsey
 - Hill Roberts Elementary – Angela Ferreira

Items for each representative to bring to the event include: List serve sign up sheet, tri-fold brochures (Julie to make sure each representative has copies of the brochure), Julie will also print copies of the Buddy Bench for each school and a sign describing the bench for each representative to have on their table, name tags, pens (Angela and Julie will bring items to the Special Olympic Day Games to give to each representative).

Angela will also email each school principal asking them to discuss the buddy bench in their presentation to parents and will include a photo of each bench attached to the email.

- Special Olympic Day Games
 - Julie will bring give away items for athletes
 - Angela will bring table covers, banner sign and list serve sign up.
 - Arrival and set-up 8:30

5) New Business:

- Friday June 29th ASEPAC board celebration
 - Location 579 Benefit Street Pawtucket Ri
- Planning sessions for 2018/2019 ASEPAC activities
 - Friday July 13th 7pm @ Barretts Alehouse North Attleboro

Meeting adjourned 10:20am