

# ASEPAC BOARD MEETING NOVEMBER 16,2016

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## **ASEPAC BOARD MEETING**

**DATE:** November16,2016 **LOCATION:** Attleboro High School

Central Office conference room

[100 Rathbun Willard Drive Attleboro Ma 02703](#)

**TIME:** 9:00a.m.-10:30a.m.

Meeting was posted at city hall with agenda, as well as on the ASEPAC facebook page. Agenda sent to board members prior to meeting.

## **BOARD MEMBERS PRESENT:**

Angela Ferreira: chairperson

Susan Akell:co-chairperson

Julie Doxsey:PR coordinator

Michelle Brouillard:workshop coordinator Becky Nunes:Treasurer

## **CONSENT AGENDA**

### APPROVAL OF MINUTES:

A motion was made to approve minutes from October 20,2016meeting. Seconded.Vote5-yes0-no.motion passed.

October 20,2016 minutes will be forwarded to Roz in the business office. There are no other outstanding minutes needed to forward to Roz. Only minutes with pertinent votes will be forwarded to the business office.

TREASURER'S REPORT: BeckyNunessubmittedtreasurer'sreport to the board.. Motion made to accept the treasurer's report as submitted. Seconded. Vote 5-yes 0-no. Motion passed

Concern about a check which may have been deposited without ASEPAC board being aware. This will be looked into with the business office .

Confirmation will be made with the business office that at least one officer signature will be required on any checks to be deposit into the ASEPAC line item account.

A request will be made to the finance office for monthly financial reports.

Confirm with business office that all invoices match the quote and if there is any discrepancy, ASEPAC will be notified before payment is sent out.

All reimbursements,except one to Julie for printing of photo thank you cards, have been paid out of petty cash.

#### COMMITTEE PROJECTS:

( update bylaws,disability awareness fair, ASEPAC Recognition Award Program, Apple institute)

Motion made to table discussion of committee projects until next meeting. Seconded. Vote 5-yes 0-no. Motion passed

#### OLD BUSINESS:

Early dismissal of students in self contained programs remains to be an ongoing issue and will be re-visited with the Special Education Director.

Ross Greene: Angela and Becky along with Ivonne Medeiros, Special Ed Director, had a conference call with Dr. Ross Greene regarding bringing his collaborative problem solving approach to the district.

Actually amount of PD days or half days and their timing for Dr Greene's workshop , would need to be discussed with Laurie Reagan.

Funding will also be looked at with possible funding help from grants like Baileys team.

Dr. Greene does not want funding to be a barrier for us bringing him to the district and will work with us.

Grants for the upcoming year

-Bailey's team:

will apply to help fund Dr Ross Greene

-Attleboro Cultural Council( ACC): Application is online now. Reimbursement grant.

18,300 budget with 8,700 applications.

Survey was done to see public's areas of interest as to what the cultural council should fund.

ASEPAC has been awarded a grant for the last 4 years. We will request \$250 by October 15, 2016 and will be notified by Jan 15,2017

-Harbour One:

Packet of info to fill out. Will request \$250.00 to help fund our last BuddyBench

-Rotary Club:

Several deadlines throughout the year for submission for requests of monetary donations. We have received generous grants in the past.

Fund direct service projects

Request public acknowledgement in Sun Chronicle. They may also request an oral presentation on projects.

Can be the sole funding source or be combined. If requesting under \$250 can submit simple letter. If over \$250 need special process and approval and not more than \$3,000.00.

Takes 2 weeks to review make decision

Must use the money within 12 months. -Etter Real Estate:

\$5,000 grant available . Submit video We will submit 1 minute video. Pictures are all set but need a script to put voice layover on the video of pictures.

Hill Roberts Buddy Bench update. CTE will be making the bench. We will confirm they are going to be taking photos documenting the making of the bench.

We will also confirm timeline and schedule for completing the bench.

We will continue with the half hour before our general meeting for parent support.( 6:30pm-7pm parent support.)

Michelle will confirm with Hyman Fine we will have the capability to play a DVD up on the big screen for our December 8,2016 meeting.

Angela will secure DVD from Chris Gennant at ELC in time for December meeting.

We did receive email from Matty's mom asking about our viewing due to the licensure agreements. Angela responded it's for ASEPAC member viewing. Matty's mom was ok with SEPAC viewing if not charging and making money. We did agree to ask members if they would like to purchase the DVD.

Constant Contact: discussed possibly sending a welcome/ thank you letter to new people who join the SEPAC list-serv. It would cost more above and beyond the basic yearly fee we have paid.

A motion was made to not pay more and to not use the welcome/thank you feature but to continue using basic membership and review how it's working for the group when renewal time comes. Seconded. Vote 5- yes 0-no. Motion passed.

Blue Pride Night:

Angela and Sue are available to represent ASEPAC at a table at the Blue Pride Night on Nov 17, 2016.

**NEW BUSINESS :**

Special Education subcommittee of the Human Resources Council:  
Part of strategic plan which includes LAB -human resources council. Council wants to have a special education subcommittee and would like to include an ASEPAC board member. December 12 is the first meeting. Angela will sit on this subcommittee and keep us updated.

Michelle attended the planning a life workshop. It was fantastic and highly recommends everyone attend. Great information and binder of information was given.

A few board members attended the Raynham-Bridgewater SEPAC workshop on financial planning. The chairperson for the SEPAC has hosted disability awareness fairs in her district's schools. She will send us information and share ideas to help us with our disability awareness fair.

Motion made to request the district's IT to put an ASEPAC link on parent's info tab for every school in addition to the district's central office page. Seconded. Vote 5-yes 0-no. Motion passed

Motion made to adjourn. Vote 5- yes 0-no. motion passed

**MEETING ADJOURNED [10:28a.m.](#)**



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