



ASEPAC BOARD MEETING

Bliss Dairy
711 Park Street
Attleboro, MA 02703

MEETING DATE/TIME/LOCATION :

Wednesday January 11, 2017
9:00a.m. – 10:30a.m.
Bliss Dairy, Park St Attleboro MA 02703

BOARD MEMBERS PRESENT:

Angela Ferreira: chairperson
Susan Akell: co-chairperson
Becky Nunes: Treasurer
Julie Doxsey: Public Relations coordinator
Michelle Brouillard: Workshop Coordinator

Recording Secretary: Susan Akell

Open Forum: no general members presented at this time to speak

Business:

Motion made to approve minutes from the November 16, 2016 board minutes. Seconded. Vote 5 yes 0 no. Motion passed

Motion made to approve the December 8, 2016 general meeting minutes. Seconded. Vote 5 yes 0 no. Motion passed

Treasurer's report was submitted.

Motion made to accept the treasurer's report. Seconded. Discussion regarding our accounting procedures. We will formally write up our accounting procedures and discuss with business office. Vote 5 yes 0 no. Motion passed

Discussion regarding where CTE is in the process of printing our business cards, tri-fold brochures and rack cards. It's late in the year so we will cancel the rack cards. It will be \$80 for tri-fold brochures and \$20 for the business cards. Angela will touch base with CTE and send a new quote to the business office.

Motion made to pay CTE a \$100.00 for printing of business cards and tri-fold brochures. Seconded. Vote 5 yes 0 no. Motion passed

A copy of these minutes will be provided to the business office

Angela will discuss with Ann M, CTE director, our experience with ordering our business materials from the CTE printing program.

Grants:

Bailey Team: was submitted we will be notified in January after their board meeting.

Etter grant: the awarding of the grant has been delayed due to there being an overwhelming response in submissions to the grant from many different types of groups. We will use the video we submitted to show at our meetings, during our annual sc presentation and post on facebook.

Rotary grant: no submission yet, we will if we need specific event/activity funding

Attleboro Cultural council: applied, denied. We did not include specifics for our event. We can have an event later in the year and submit for reconsideration and be reimbursed

Committee updates

Envisioning the future of education workshop: tabled discussion

Middle School Transition Team: tabled discussion

Bylaws: few things are going on but will address starting after Apple conference.

Disability Awareness Fair: discussed where to host the event. Coelho Middle school will be our first contact. We will most likely target 5th and 6th grade, but will discuss with Mr Boles should he agree to host the event. Looking to hold the fair in the spring time and during school hours.

Also we will reach out to PTO's for volunteers as well as some staff who verbally expressed interest in helping with this event. We will reach out to other outside sources if needed.

Once the location has been determined, we will invite all possible parties and volunteers to a group planning meeting. Angela and Becky will be contacts on the fair.

Recognition Award: We need to develop a letter to send to district families asking them to submit individuals who deserve recognition in their efforts to support the special needs community.

We will need to agree on a submission deadline. The board vote on the submissions. Then we can plan to have the recognition award be presented at school committee meeting. We will try for this year to initiate this award. Julie and Sue will be the contacts for the award.

Apple Institute: Attleboro was accepted. Angela and Sue attending.
Still looking for 1 more parent.

Special Education Subcommittee: Angela will be part of the committee.

Old Business:

Regional SEPAC meeting: will be on 1/31/17 Angela, Sue and Julie attending.

The rest of the 2017 meetings have been confirmed.

Followup to viewing of "Raising Matty Christian". We agreed to write a testimonial regarding the emotional movie and we will also include in the testimonial the 2 orders placed as a result of our showing.

Discussion of fundraising ideas. Many possibilities which we will start looking into and the possibility of having a family fun event again in October.

Buddy Bench: no response from sun chronicle regarding pictures to be taken of the CTE students creating the bench to document the process.

We will take pictures ourselves.
Once we have installed the last bench we will compile a collage of the process and each dedication into a framed wall sized photo to be presented to the school committee.

New Business:

Newsletter: Julie has a template which was approved with a discussion of ideas on topics and info/ events to include in the main greeting message. Julie will create and disperse for approval.

50/50 raffle: The Varsity Booster club has again agreed this year to let us hold a 50/50 during the boy's basketball game on Friday January 27th, 2017 at the Attleboro High School. We can bring signs we have used for previous years.

PTO letter: letter was sent to board for approval which requests funds from PTOs. Motion made to send letter to PTOs. Seconded. Vote 5 Yes 0 No. motion passed.

Accounting Procedures: need to be formally documented in writing and then will review with business office.

Motion made to adjourn: seconded vote 5 yes 0 no. Motion passed

Meeting adjourned at 10:47 a.m.